

## Section 1 - Grantee Information

SITE NAME: \_\_\_\_\_

E/HS GRANTEE CONTACT: \_\_\_\_\_ TITLE: \_\_\_\_\_

E/HS GRANTEE NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ GRANTEE CONTACT E-MAIL: \_\_\_\_\_

## Section 2 - Standards and Evidence

For each question below, check either 'Yes' or 'No' to indicate whether your program meets the standard as listed.

If answering 'Yes', additional information may be required. Completion of required ExceleRate Illinois Orientation and Credentials will be verified by the Gateways Registry.

### 1A AND 1C - ASSESSMENT TOOLS

**1. Would your program like to request an on-site ExceleRate assessment?**       YES       NO

**1a.** If yes, please indicate which assessment tool is preferred:       ECERS       ITERS       CLASS

**2. Do you have independent assessment scores for each classroom at this site?**       YES       NO

**2a.** Please indicate here which assessment tool was used:       ECERS       ITERS       CLASS

If Yes, please enclose a recent copy of the program's independent assessment scores by classroom and include the name, contact information, and a copy of one of the following: the assessor's CLASS Card, CLASS Certificate; or their Certification Test Results.

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1B - CURRICULUM

3. Do you utilize a research-based curriculum in your program that is aligned with the Illinois Early Learning Guidelines/Standards?  YES  NO

3a. What is the name of the curriculum? \_\_\_\_\_

3b. Is this curriculum on the list of aligned curricula found on the ExceleRate Illinois website?  YES  NO

If No, include a narrative description of how the curriculum is aligned with the Illinois Early Learning Guidelines/Standards.

4A/4B – DIRECTOR AND STAFF QUALIFICATIONS

ExceleRate system administrators recognize that achieving the required Credentials in some cases is a major leap in an environment where programs are struggling to maintain DCFS qualified teachers, managing staff turnover, and more. For this reason, we have continued to delay the enforcement of Standards 4A and 4B. Programs must continue completing a Continuous Quality Improvement Plan (CQIP) including concrete, achievable goals and action steps the program is making towards meeting the Credential requirements.

4C – STAFF DEVELOPMENT

4. Do all classroom staff in your program have written individual professional development plans?  YES  NO

5. Do all classroom staff in your program complete at least 20 hours of professional development per year including a minimum of 5 Gateways Registry-Approved training?  YES  NO

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## E/HS GRANTEE MONITORING EVIDENCE:

**1. Please enclose ONE of the follow as evidence of your program's ongoing monitoring system relevant to your type of site, i.e. grantee directly operated, delegate, or partner agency (if applicable):**

- A narrative description of your program's monitoring protocol relevant to how and when this site is monitored for compliance.
- A copy of your sites monitoring calendar that identifies what is being monitored and shows the frequency of the monitoring.
- A copy of your programs monitoring policy and/or procedures if this outlines the frequency and describes the monitoring process for this site.
- A copy of your program or site specific monitoring plan.

**2. Please send a copy of your most recent comprehensive federal review report.**

If your program has begun the 5-year grant cycle please include monitoring reports from these reviews. If any of the grantee review reports show an area of non-compliance or a deficiency, please also include a copy of the follow up review report that shows the issue has been corrected.

**3. Sites are expected to meet all DCFS Licensing, Fire Code or Health Code Regulations. In the event the site has had a recent (within the last 12 months) code violation noted by a regulatory body, please include information with this supplement that shows the violation and the official documentation that it has been corrected.**

\*Note: licensed programs should check with their DCFS licensing representatives and view their sites compliance report in the Sunshine database on the IDCFS website. In the event of any substantiated violations within the past year, a site needs to ensure any violations are corrected prior to submitting an ExceleRate application

\*Please Note: If the Grantee was placed into the Designation and Renewal System, re-competed and successfully received back the grant, you are eligible to apply through this Head Start Supplement Pathway. If your program is in the process of re-competing for the E/HS grant, an individual site cannot use the HS Supplement but can still apply through the licensing route or if accredited, through the accreditation pathway.

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